

# STANLEY PARK JUNIOR SCHOOL



## COVID 19 ARRANGEMENTS FOR BEHAVIOUR THIS WILL BE AN ANNEX TO OUR BEHAVIOUR POLICY

**"We believe that every child and adult matters. At Stanley Park Junior School, we work together as staff, parents, carers and governors, in a fun, safe and inclusive environment. We strive to create a rich, varied and challenging curriculum that provides inspirational learning opportunities for all children as they aspire to become successful learners, confident individuals and responsible citizens with a sense of pride in themselves and their school."**

Agreed with Governors: June 2020

Agreed with Staff: June 2020

Changes to policy since June 2020:

- New Covid-19 Home school agreement Sept 2020

## Context

From 20<sup>th</sup> March 2020, parents were asked by the Government to keep their children at home, wherever possible, and for schools to remain open only for those children of workers critical to the COVID-19 response - who absolutely need to attend. From September, the Government asked all children to return to school.

Schools and all childcare providers were asked to provide care for a limited number of children - children who are vulnerable, and children whose parents are critical to the COVID-19 response and cannot be safely cared for at home.

This addendum of the Stanley Park Junior School Behaviour policy contains details of our individual arrangements in the following areas:

1. *Context*
2. *Vulnerable children*
3. *SEND children*
4. *Staff conduct and wellbeing*
5. *Pupil conduct and wellbeing*
6. *Parent conduct and wellbeing*
8. *Online safe behaviour in schools*
9. *Online safe behaviour at home*
10. *Changes to school rules and routines*

At Stanley Park Junior School, we aim to maintain a secure, caring and stimulating environment in which children are encouraged to have respect for themselves and each other demonstrating a Sense of Pride at all times. Whilst expectations in the current Behaviour Policy remain pertinent, it is necessary, in light of the Covid-19 pandemic, to make some adjustments for the safety of all pupils and staff. These adjustments are set out below:

### **Vulnerable Children**

A proportion of vulnerable children are currently in school daily. The routine for these children has been devised based on their needs and will continue as school opens to a wider number of children. Certain vulnerable children are currently at home. Some of these children are at home as their parents do not feel it is a safe time to return to school. DSL calls are made to any vulnerable children at home weekly when they are not in school.

### **SEND children**

As above some SEND pupils are currently in school daily. Individual work packs are being produced and sent home for certain SEND children that are at home and that cannot access the usual home learning tasks. Children within school are grouped with known staff and

supported by appropriate adult ratios to individual needs. All pupils who have an EHCP are risk assessed and assessed as safe in the school or home environment. This has all been submitted to the local authority. SEND children will need the rules explained in a way that is suitable for their needs.

### **Staff Conduct and Wellbeing**

The school's usual staff code of conduct is still relevant in the new school scenario however, clothing rules are slightly relaxed. Staff are working in a new way, following new guidelines and their mental wellbeing is paramount. Staff have been consulted over the school's risk assessment and allowed to voice concerns over returning. The school's opening plan has taken into consideration staff viewpoints and local authority advice. Staff will mostly work in pairs within groups to ensure they are supported by another and are able to take their break. Staff have been directed to mental health resources that can support them if needed.

Staff must try to adhere to the 2 metre social distancing rules in place and remind children of these where needed, for their and the children's safety. It does state in Government guidance that children might not be able to maintain 2 metre distancing. Staff must take care to make sure that children follow this with regards to themselves, with gentle reminders. There may be times when children go to staff upset and need to be comforted in an age appropriate way. Communal areas such as staff toilets and the staffroom have been rearranged to provide maximum space.

Staff must continue to adhere to the Government guidelines about social distancing outside of school, in order to protect themselves and other members of the school community.

### **Pupil Conduct and Wellbeing**

The school's usual behaviour rules for pupils are still relevant in the new school scenario, however, there are additional rules and routines pupils must now be aware of and follow (see home/school agreement at the end of this document) Any pupil unable to follow the school's current and amended rules will be unable to attend the school setting.

Pupil wellbeing is paramount during their time in school. Children will be anxious over having missed school and their friends, ongoing news about the virus, bereavements and more. All children will be in small groups and have two adults to safeguard them during their time in school. Part of the children's curriculum will be PSHE to discuss their worries and concerns. A DSL/deputy DSL will also be onsite daily to act on any concerns causing alarm. Our SENDCo will be working from home but is accessible by all staff should they wish to discuss a pupil.

Children in Year 6 will experience transition talks and activities to help prepare them for secondary school in September.

The school references the following government document in its plans for wellbeing of all.

<https://www.gov.uk/guidance/supporting-pupils-wellbeing#staying-in-contact-with-and-identifying-staff-who-need-additional-support>

## **Parent Conduct and Wellbeing**

Parents have been updated and consulted throughout the period of school closure. Teachers regularly update the website to support parents in home schooling. Parental feedback has also led to changes in the home learning as an ongoing process. Parents have received regular letters from the Head teacher and Deputy Head teacher informing them of the latest Government advice/guidance and school's planning.

Parents of pupils who have returned/are returning to school have received clear guidance on the expectation upon them. Parents will be given a specific drop off and collection time and be advised about social distancing. Parents are aware that they are NOT allowed into school at this time.

Parents are able to communicate with staff via the school office and receive quick responses to queries.

## **Online Safe Behaviour in School**

The school's current acceptable use policy and E safety policy is still in place. The school monitors children and staff use online through LgFL. Children are supervised using iPads and only set work using teacher approved sites.

## **Online Safe Behaviour at Home**

Resources about keeping children safe online have been shared with parents. The school staff set work through the school website. Staff are not interacting with children in any 'live' lessons. If interacting with other children or staff online, children (and staff) should always be kind and respectful to each other and respectful and obedient to staff, remembering at all times that that staff are not 'friends' with, or peers to, pupils. Any inappropriate comments to staff online, via email, or any other platform will be taken very seriously. This is also the case for any online bullying towards other pupils or peer-on-peer abuse that is disclosed to the school during this time.

## **Changes to School Rules and Routines**

### **Arrivals, Departures and Moving round the school**

Children will enter school through their designated entrance. Children will enter individually and will go straight to their designated class, keeping a 2m distance from any other individual.

At their designated home time, children will leave the building from their designated exit. They will leave one at a time when their parent has come to collect them or allowed to

walk home, again keeping their distance using the markers on the floors as a guide.

Movement around the school will be limited. When the children leave their classroom to go outside for breaks or outdoor learning, they will ensure to keep a good distance from peers and adults. Children will follow an adult from their classroom on their designated route to their zone in the playground.

### **Handwashing and Hygiene**

Children will be expected to follow all handwashing and hygiene routines while in school. Children will wash hands/use antibacterial gel as entering school, before and after eating and at regular intervals during the day.

We ask children to follow the catch it, bin it, kill it, mantra when in school, if they need to cough or sneeze, they should use a tissue or crook of their arm. Children will be reminded not to touch their face, mouth, nose or eyes while at school.

Should a child refuse to follow these routines they will be unable to attend school.

### **Social Distancing**

Children who are old enough, will be encouraged to socially distance from their peers and adults in school and on the playground at all times. Tables will be spaced out in the classroom as much as possible and excess furniture removed from classes. When children enter their classroom, they will be expected to go straight to their table and nowhere else in the room. Children will put their hand up if they need an adult's support, they will not get out of their seats without asking.

### **Toilets**

Each group will have their own time to use the toilets. If a child needs a toilet in lesson time they will use the centenary hall toilets or the disabled toilets. When a child has finished in the toilet, they must wash their hands. Signs are up in all toilets.

### **Break and Lunch times**

Children will have a designated place to play during break times and lunchtimes. They will have their own equipment that will be cleaned after use.

Children will be expected to remain socially distant from both peers and adults during break times as much as possible. Children must stay on the playground in sight at all times.

Lunch will be eaten in their classrooms or dining room. Children will eat at their table or in their own space. Children will have packed lunches they have brought in or had provided through school.

A new home/school agreement has been sent home to parents so that all staff, parents and children are aware of the expectations to keep us all safe in school.

## School

### The school will do its best to:

- Provide an environment which has been risk assessed in response to the COVID-19 infection;
- Adhere to the social distancing rules as set out by the government as much as we reasonably can;
- Provide a curriculum that meets the needs of your child's well-being, mental health and academic needs;
- Contact parents/carers if your child displays symptoms of COVID-19;
- Inform you if staff or children in your child's 'bubble' test positive for COVID-19 as this will mean you will all need to self-isolate for at least 14 days.
- Continue our clear and consistent approach to rewards and sanctions for children as set out in the Behaviour Policy as well the expectations outlined in this agreement;
- Communicate between home and school through notices, newsletters, text, email and the school website.

## Parent

### To help my child at school, I know and understand that:

- If my child, or anyone in my household, shows symptoms of COVID-19, I will not send them to school, we will self-isolate for 14 days as a family, I will get them tested and I will let the school know as soon as possible via telephone;
- If my child shows symptoms of COVID-19 at school, I will collect my child from school immediately. I will get them tested by following this link <https://www.nhs.uk/ask-for-a-coronavirus-test>
- I will share with SPJS the results of a Covid-19 test and provide evidence. If the result is positive, I will keep my child off school for 10 days and I will make sure I provided details of anyone I have been in close contact with to NHS Test and Trace.
- On my commute, and when dropping my child off and picking them up, I will adhere to the 2 metre social distancing rules and avoid public transport if at all possible (and if I do, I will wear a face covering).
- When dropping off and picking up, I will strictly stick to the school timings for my child including following the details about sibling drop off and pick up arrangements;
- When dropping off, my child will remove any disposable face mask they are wearing, placing disposable ones in the bin/put fabric ones in a bag which I will then take away with me.
- My child will not bring any items other than those essential for school eg. packed-lunch, pencil case, reading book, home-school book, homework and water bottle into school with them;
- I will not be allowed into the school without a pre- arranged appointment - I will make appointments via telephone or email;
- I need to support all staff in their efforts to create an 'as safe as possible' environment during this time:
- I will read all letters/messages/emails that are sent home;
- I will inform the school of any changes to parents/carer and emergency contacts details.
- I will follow social distancing rules at all times;
- If my child is putting themselves or others safety at risk, he/she may be sent home and cannot return to class until they can be safe - this will be a formal internal or external exclusion in line with our behaviour policy.
- Ensure my child wears the correct school uniform and PE kit on the days required.

## Child

### I will do my best to:

- Follow the 'Bubble' rules that keep me safe
- Tell an adult if I feel unwell;
- Only bring into school my pencil case, reading book, home-school book, homework, water bottle and lunch from home;
- I must not share my equipment with anyone outside of my year group bubble.
- Not mix with any other year group (bubble) of children in the school;
- Remain in the 'zones' in the playground to ensure that everyone is kept safe.
- Only enter and exit the school building from the designated gate;
- Follow the catch it-bin it-kill it rules coughing and sneezing into elbow or tissue;
- Regularly wash my hands using soap and water for 20 seconds;
- I will avoid touching my mouth, eyes and nose;
- Only use public transport if absolutely necessary and ensure I socially distance and wear a face covering, if I do;
- Behave well at all times to maintain the safety of myself and others;
- Follow these expectations and know that if I don't, there will be serious consequences;
- Be kind, have fun and have a 'Sense of Pride' in all I do.



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Successful Learners    Confident Individuals



Responsible Citizens

## COVID-19 Home School Agreement



**Stanley Park Junior  
School**

**Updated Sept 2020**