

STANLEY PARK JUNIOR SCHOOL

Stanley Park Road, Carshalton, Surrey SM5 3JL

A Foundation School in the London Borough of Sutton

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Telephone: 020 8647 7497



A "Sense of Pride"

October 2020

Dear Parents

PARENTS' EVENING: AUTUMN TERM 2020

There will be an opportunity to meet with your child's class teacher to discuss their progress, attitude and behaviour. As we are unable to invite you into school due to current Government guidance, we are trialling a new system where appointments take place via a video call.

Appointments will be available at the following times:

- Monday 19th October: 3.50pm to 5.10pm
- Wednesday 21st October: 9.20am to 12.10pm (Mrs Quigley only)
- Thursday 22nd October: 3.50pm to 5.10pm
- Monday 2nd November: 11.00am - 11.40am (4P Only)
- Monday 2nd November: 1.30pm - 3.50pm
- Thursday 5th November: 3.50pm - 4.20pm (Not 4P)

On Friday 16th October the children will bring home their Parents Evening report sheet for you to have a look at prior to your appointment. Appointments can be made from Saturday 10th October at 10.00am and will close on Friday 16th October at 10.00pm. Please visit <https://stanleyparkjuniorschool.schoolcloud.co.uk/> Please see below for a short guide on how to make a booking.

Information about how to attend your appointment can be found on the following link: <https://support.parenteveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

You will see that you need to login with your child's name. (Please make sure that you use their name as it appears on the front of their Homeschool book.)

If your child is taught maths by another teacher you will be given feedback by their class teacher. However, if you would like to speak to your child's maths teacher at another time, please put a note in your child's Home-school book, and we will arrange for them to give you a call.

If your child is on the SEN register as SEN Support Plus or has an EHCP, you will also be able to book a video appointment with Mrs Quigley.

Yours sincerely

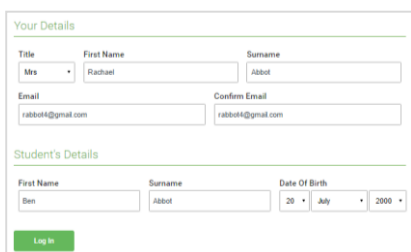
Mrs A Lamy
Headteacher

Headteacher: Amanda J Lamy BA (Hons)

Deputy Headteacher: Julia Burridge BA (Hons)

Parents' Guide for Booking Appointments

Browse to <https://stanleyparkjuniorschool.schoolcloud.co.uk/>



Your Details

Title: Mrs, First Name: Rachael, Surname: Abbot

Email: rabbot4@gmail.com, Confirm Email: rabbot4@gmail.com

Student's Details

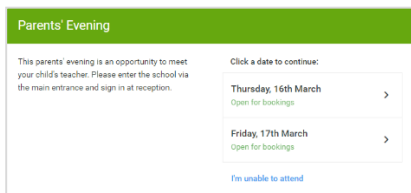
First Name: Ben, Surname: Abbot, Date Of Birth: 20 July 2000

Log In

Step 1: Login

Fill out the details on the page then click the *Log In* button.

A confirmation of your appointments will be sent to the email address you provide.



Parents' Evening

This parents evening is an opportunity to meet your child's teacher. Please enter the school via the main entrance and sign in at reception.

Click a date to continue:

Thursday, 16th March
Open for bookings

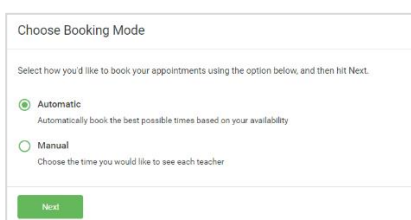
Friday, 17th March
Open for bookings

I'm unable to attend

Step 2: Select Parents' Evening

Click on the date you wish to book.

Unable to make all of the dates listed? Click *I'm unable to attend*.



Choose Booking Mode

Select how you'd like to book your appointments using the option below, and then hit Next.

Automatic
Automatically book the best possible times based on your availability

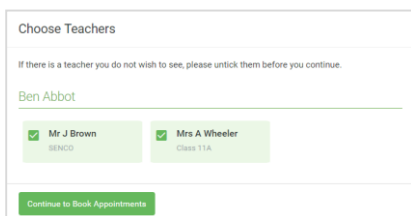
Manual
Choose the time you would like to see each teacher

Next

Step 3: Select Booking Mode

Choose *Automatic* if you'd like the system to suggest the shortest possible appointment schedule based on the times you're available to attend. To pick the times to book with each teacher, choose *Manual*. Then press *Next*.

We recommend choosing the automatic booking mode when browsing on a mobile device.



Choose Teachers

If there is a teacher you do not wish to see, please untick them before you continue.

Ben Abbot

Mr J Brown
SENCO

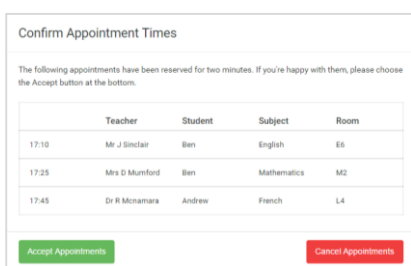
Mrs A Wheeler
Class 11A

Continue to Book Appointments

Step 4: Choose Teachers

If you chose the automatic booking mode, drag the sliders at the top of the screen to indicate the earliest and latest you can attend.

Select the teachers you'd like to book appointments with. A green tick indicates they're selected. To de-select, click on their name.



Confirm Appointment Times

The following appointments have been reserved for two minutes. If you're happy with them, please choose the Accept button at the bottom.

Teacher	Student	Subject	Room
17:10 Mr J Sinclair	Ben	English	E6
17:25 Mrs D Mumford	Ben	Mathematics	M2
17:45 Dr R Monamara	Andrew	French	L4

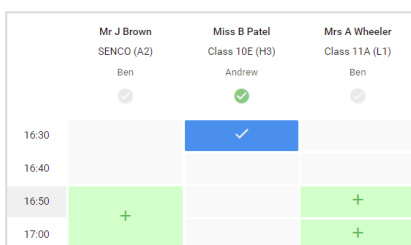
Accept Appointments

Cancel Appointments

Step 5a (Automatic): Book Appointments

If you chose the automatic booking mode, you'll see provisional appointments which are held for 2 minutes. To keep them, choose *Accept* at the bottom left.

If it wasn't possible to book every selected teacher during the times you are able to attend, you can either adjust the teachers you wish to meet with and try again, or switch to manual booking mode (Step 5b).



Mr J Brown
SENCO (A2)

Miss B Patel
Class 10E (H3)

Mrs A Wheeler
Class 11A (L1)

Ben

Andrew

Ben

16:30

16:40

16:50

17:00

+

+

+

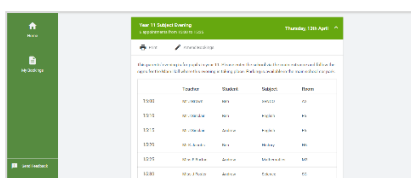
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Step 5b (Manual): Book Appointments

Click any of the green cells to make an appointment. Blue cells signify where you already have an appointment. Grey cells are unavailable.

To change an appointment, delete the original by hovering over the blue box and clicking *Delete*. Then choose an alternate time.

Once you're finished booking all appointments, at the top of the page in the alert box, press *click here* to finish the booking process.



Year 11 Select Evening

Teacher	Student	Subject	Room
17:10 Mr J Sinclair	Ben	English	E6
17:25 Mrs D Mumford	Ben	Mathematics	M2
17:45 Dr R Monamara	Andrew	French	L4

Step 6: Finished

All your bookings now appear on the *My Bookings* page. An email confirmation has been sent and you can also print appointments by pressing *Print*. Click *Subscribe to Calendar* to add these and any future bookings to your calendar.

To change your appointments, click on *Amend Bookings*.